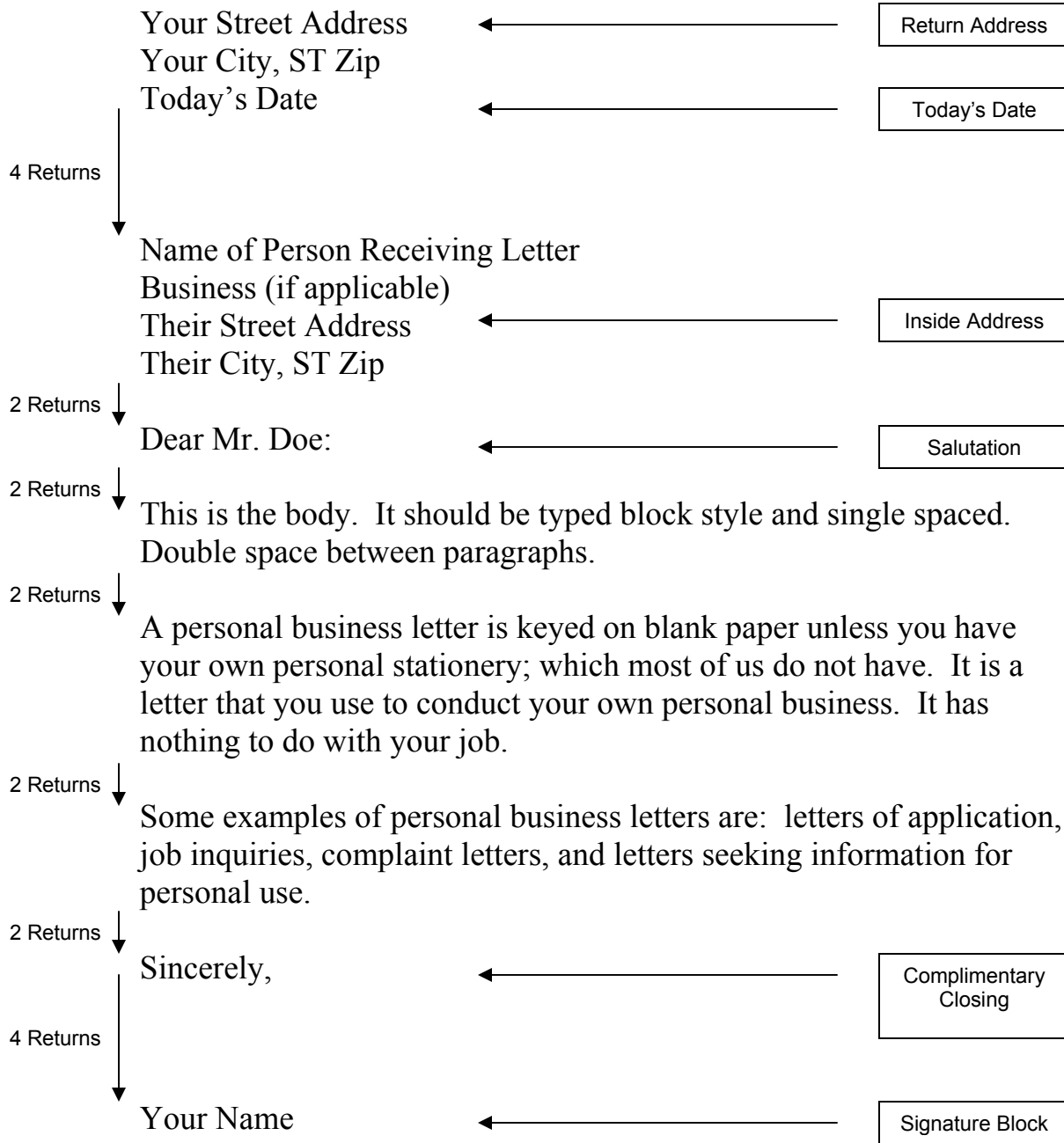


MARGINS

Top 2.0 inch
Side 1.5 inch
Bottom 1.0 inch



PERSONAL LETTER
(Blocked Style with Closed Punctuation)